

Curriculum Vitae

Gordon Allan BSc (Hons)

Personal Details

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Qualifications

BSc (Hon) Environmental Health
Diploma in Environmental Health
Diploma in Meat Inspection
Post Graduate Diploma in Food Safety
Diploma in Public Sector Management (Caledonian University)
Prevention of Communicable Diseases (Centre for Communicable Disease)
Disaster Planning (Emergency Planning College)
Expert Witness (HSE)
Fire Risk Assessment (Fire Protection Association)
CDM Principal Designer (APS)
P402 – Surveying and Sampling Strategies for Asbestos in Buildings

Professional Bodies

Chartered Member of the Institute of Occupational Safety and Health (CMIOSH)
Member of the Association for Project Safety (APS)
Member of the Expert Witness Institute
Affiliate of Institute of Fire Engineers (IFE)

Career Summary

Catalyst Strategic Safety Management 2021 to present

High quality health and safety services to assist organisations in meeting their occupational health and safety objectives amongst other business demands.

High level auditing and business progress reviews, policy development, project management, accident prevention, mentoring and expert witness work in addition to H&S, fire, asbestos and legionella assessment and compliance programmes.

Wm Martin Compliance Ltd 2020 – 2021

Following the sale of Quantum to the Marlowe group of companies. Strategic Account Director providing direction in relation to major clients. Account Director for Savills, the divisions largest client.

Development and delivery of Covid compliance audit, Covid self-assessment tool used by a global client, Covid homeworking assessment and guidance on safe working, mask selection and use etc.

Preparing large organisations for ISO 45001 accreditation. This involved aligning various departments and their existing processes to deliver a consistent companywide approach and developing new processes covering drone use, radon, open water, hand arm vibration and emergency planning.

Preparing briefing notes and guidance on a variety of subjects including the Building Safety Bill, Covid, legionella control, radon, fire doors, automatic gates, electrical testing and bio-ethanol fires.

Quantum Compliance (2003 to 2019) Managing Director and Co-owner

Director and co-owner providing a broad range of health and safety, fire safety and environmental management services across all industry sectors, however focusing on the commercial property management, residential property management and healthcare sectors.

Account Director for Savills, our largest client – managing delivery of an annual H&S, fire, asbestos and legionella assessment/audit programme across 2000+ properties. Acting as single point of contact for advice and guidance. Providing high level advice, policy development, accident investigation and project management across various disciplines.

Investigation of significant accidents and incidents involving electrocution, building fabric failures, workplace transport, open water fatalities, asbestos exposure and E. coli in water.

- Responsible for developing systems and services and ensuring that all services and site work comply with current legislation, accepted practice and our quality standards.
- Managing large clients involved in the insurance, healthcare and property industries. Preparing bespoke management systems, policies and reports and promoting the use of handheld data capture equipment where practical. Effectively managing their key information in relation to health and safety, and utilising web enabled management systems, to enable them to make strategic decisions and prioritise.
- Providing health and safety and fire safety services to high-risk manufacturers involved in van manufacturing, jet engine maintenance, coachbuilding, timber framing, as well as agriculture, construction and rural estates. Implementation of a behaviour change programme in relation to a van manufacturer which reduced cuts by 80% with a subsequent reduction in insurance premium.
- Assisting clients to make lasting improvements in their health and safety management performance, eg taking a manufacturer from a level where the HSE served multiple notices, to compliance.
- Providing expert witness advice, reports and testimony to clients in the retail and consumer services sectors.
- CDM Principal Designer in relation to refurbishment projects and temporary events. Independent review of CDM projects and evaluation of CDM policies and processes.
- Project management of large-scale asbestos remedial work including retail, property management and leisure. Intervention and remediation where exposure to asbestos has occurred. Management of asbestos information across large portfolios.
- Project management of cladding and compartmentation investigations including post residential block fire.

National Britannia Ltd (Now Alcumus) (1997 to 2003) Technical Director

- Member of Board with strategic responsibility for the health and safety division, including all the relevant services and systems, fire safety and water safety. £5M annual turnover, exceeded profit target for 2001/2002.
- Managed development of worlds first fully interactive, internet based, health and safety management system to produce comprehensive, flexible, easy to use system for use by all clients.
- Development of new services including corporate audit, leadership training for executives, millennium compliance audit, fire risk assessment, fire safety management system, and environmental risk management system for hotel and leisure industry worldwide.
- Lead consultant for major clients, including a global property company (annual income > £1m) and a global telecommunication company (budget > £200k). Monitoring and reviewing compliance across a portfolio including +500 sites in UK and Europe. Reporting to Steering Groups on performance. Advice on existing and proposed legislation, guidance and accidents.
- Consultancy work including risk assessments and corporate audits of large and small clients, including property management, shopping centres, catering, hotel and leisure. Planning Supervisor for refurbishment work. Training of directors and executives.
- Management of a team of principal consultants, including responsibility for budget, work programming, monitoring and performance appraisals.
- Investigation of fatal and major accidents involving loading bays, roof work, control of contractors and asbestos. Liaison with HSE and other enforcing authorities to minimise enforcement action.

Health and Safety Executive (1994 - 1997) Principal Executive Officer (at London HQ)

- Briefing to Ministers, Senior Civil Servants and senior HSE management on health and safety policy, including accident investigations, DSE, passive smoking, noise at work etc.
- Preparation and presentation of papers to the Health and Safety Commission and HSE Board on major policy changes, including Primary Authority scheme, zoo safety following fatality involving tiger, and the Health and Safety (Enforcing Authority) Regulations.
- Drafting of legislation and supporting guidance, eg Health and Safety (Enforcing Authority) Regulations, RIDDOR 96.
- Managed major research projects, including three-year slips and trips research with budget of £750,000, and racking in steel stockholders.
- Managed development of Primary Authority scheme, which achieved consistency in local authority enforcement through partnerships with major businesses. Started with five partnerships and there were over 100 when left. Developed corporate audit of these businesses health and safety systems.
- Presentations to company directors and safety professionals on various subjects including health and safety management, gas safety and public safety. Presenting at RoSPA annual conferences.

- Total overhaul of 600 documents giving guidance on health and safety to local authorities and business. Included redesign, re-categorisation and digital delivery. Guidance covered all health and safety issues, eg occupational health, construction, work equipment, and legal interpretation.
- Developed guidance on various subjects including asbestos, legionella, manual handling, musculoskeletal disorders, DSE, noise, hazardous substances, stress, gas safety and catering.
- Contribution to HSE Annual Reports, including articles on trends in national accident data, causes of fatal accidents and future occupational health issues and objectives.
- Contributed to HSE guidance, including Management of Asbestos In Buildings, RIDDOR 96, and Good Health Is Good Business campaign.

City of Glasgow Council (1990-1994) Team Leader Health and Safety / Food Safety

- Managed large team of professionals covering health and safety and food safety enforcement. Provision of annual work plans, inspection and sampling programmes, monitoring work standards and performance appraisals. Only team to meet and exceed inspection programme targets.
- Lead role in all formal health and safety enforcement, major investigations and court action. For food safety includes prosecution and closure of various restaurants. For health and safety covers major accidents involving fork lift trucks, window cleaning cradles, exploding pressure vessels, etc.
- Investigation of two major food poisoning outbreaks involving over 500 cases.
- Development and implementation of city-wide legionella policy, including inspection and sampling of over 200 cooling towers. Preparation of report for committee and liaison with HSE.
- Three-month safety management review of major hotel chain's health and safety management.
- Monitoring of extensive asbestos removal works, including review of RAMS and workplans and review of work practices.

City of Glasgow Council (1985-1990) - Environmental Health Officer

- Enforcement of health and safety, food safety, housing, HMO's, planning, licensing, public health in city centre.
- Inspection and investigations in all types of health and safety premises, including warehousing, large hotels, tyre and exhaust fitting, lifts, asbestos, escalators. Investigation of fatalities. Prosecutions and prohibition notices covering electrical safety, lifts, machinery guarding and unguarded drops.
- Food safety inspections in large hotels, restaurants, cook chill, food factories and transport. Food incident investigations and food sampling. Prosecutions and prohibition orders in relation to food handling, food poisoning and pest infestation.
- Development and implementation of training courses in health and safety, food safety to advanced level, basic food safety courses in Urdu and Cantonese. Training of EHO's in various subjects.